**TOP DOG**

Boarding Form-Agreement

56 Tile St. Saunemin Il 61769

Phone: 815.832.4619 Fax 815.346.6556

Web site: Topdog4me.com

Thank you for choosing Top Dog facility to board your pet! All records can be sent by fax or mail prior to your dogs(s) arrival. Otherwise, these records must be presented upon check-in

In order to provide a safe healthy environment for all dogs under Top Dog care, the following is required:

Health-Vaccinations: All dogs must be in good health and free of any communicable disease. All pets must be up to date on vaccinations: Rabies, Distemper, Bordetella (Kennel Cough) and Canine Influenza higly recommended. Bordetella is recommended that is given to your dog at least two (2) weeks prior pet’s arrival date to increase efficacy. If you are going to need a short notice boarding appointment, please try to have Bordetella 72 hours prior check in. This vaccination against Canine Cough might not normally be given unless your vet knows that your pet will be boarding, so please be sure that you request this vaccination.

Flea Preventive: Our kennel is a flea- and tick- free environment. For it to remain that way, we require your Dog/Cat to be treated with some form of monthly flea and tick treatment preventive at time of boarding. We accept only those products that have consistent flea control in our experience or products recommended by your vet. The following are approved veterinary flea and tick control products: Revolution,Advantage, Trifexis, Confortis, Program, Parastar Plus, Bravecto, Nexgard, Simparica, Parastar, Activyl, Certifect, Comfortis Advantix II Frontline Plus. Most preventatives distributed by a veterinarian are accepted. Interceptor need to be combined with a topical product. We accept to generic products that contain the same ingredients used in Frontline (fipronil). No products over the counter, we accept generic product that contain the same ingredient used in Frontline (Fipronil).

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This information will help us make your dog as comfortable as possible during its stay in our boarding facility.

**Pet Information**

1. Pet name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age or Birth Date: \_\_\_\_\_\_\_\_\_ Breed: \_\_\_\_\_\_\_\_

Sex \_\_\_\_\_\_\_\_\_\_\_\_\_ Color \_\_\_\_\_\_\_\_\_\_\_ Weight \_\_\_\_\_\_\_\_\_ Fixed Y/N \_\_\_\_\_\_\_

2. Pet name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age or Birth Date: \_\_\_\_\_\_\_\_\_ Breed: \_\_\_\_\_\_\_\_\_

Sex \_\_\_\_\_\_\_\_\_\_\_\_\_ Color \_\_\_\_\_\_\_\_\_\_\_ Weight \_\_\_\_\_\_\_\_\_ Fixed Y/N \_\_\_\_\_\_\_

3. Pet name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age or Birth Date: \_\_\_\_\_\_\_\_\_ Breed: \_\_\_\_\_\_\_\_\_

Sex \_\_\_\_\_\_\_\_\_\_\_\_\_ Color \_\_\_\_\_\_\_\_\_\_\_ Weight \_\_\_\_\_\_\_\_\_ Fixed Y/N \_\_\_\_\_\_\_

**Personal Information:**

Owner’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_ Home phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ e-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Animal Hospital\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Name & Phone for Emergencies:**

1.Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone ( \_ \_\_) ­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Boarding General Information:**

Feedings **(Circle** any that apply) AM NOON PM Free Feed all Day

Cups per feeding AM \_\_\_\_\_\_\_\_ PM \_\_\_\_\_\_\_\_\_\_\_\_\_ WET \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Appetite of the pet: (**Circle** any that apply) Good Poor Eat when he/she want

Is your allowed to have treats (Milk bone) YES \_\_\_\_\_ NO \_\_\_\_\_\_\_

What sort of a potty schedule is your dog at home \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Medicine (if required) Reason for\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Pet \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Medicine: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_How much \_\_\_\_\_\_\_\_\_\_ When\_\_\_\_\_\_\_\_\_\_\_

Pet Medicine: How much When

Pet \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Medicine: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_How much \_\_\_\_\_\_\_\_\_\_ When

Does your pet have any reoccurring Medical Conditions or Special Needs?(Allergies, Deafness, Physical limitations…) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Temperament and behavior of pet (behavior towards strangers and others dogs, unusual habits, storm fear, climb, jump fences, anxiety etc.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Another Special Instructions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Top Dog Boarding Owner’s Agreement/Policy

* All canine guests must have up-to-date vaccinations and Owners must submit written proof of current vaccines: Rabies, Distemper, Bordetella (Kennel Cough) and Canine Influenza (H3N2), but if you vet carries the combo is ideal. Bordetella is recommended that is given to your dog at least two (2) weeks prior pet’s arrival date to increase efficacy. If you are going to need a short notice boarding appointment, please try to have Bordetella 72 hours prior check in. This vaccination against Canine Cough might not normally be given unless your vet knows that your pet will be boarding, so please be sure that you request this vaccination. We accept proof of vaccinations from veterinarians only. A receipt/certificate on a licensed veterinarian’s letterhead is required. We DO accept Titers. If for health reasons your vet recommends don't administer a vaccine(s) to your pet, please bring a written wave from your vet.
* Owners will certify that their dogs are in good health and have not been ill with a communicable condition in the last 30 days.
* Pet owner agrees to pay the boarding charges or special services requested.
* If any external parasites are present (fleas-ticks) your pet(s) will be treated accordingly, and Owner will be responsible for those expenses. Please consult your veterinarian for more information about flea treatment options. No over the counter products will be accepted, except products containing the ingredient Fipronil. To ensure that we maintain a flea and tick free environment, all pets for boarding must be under a flea and tick control up to date.
* Your pet is welcome to bring a favorite blanket, bed or toys from home. However, we cannot be responsible for loose and damage items. Please label all items left with the pet's name and the owner's last name in permanent marker and be aware that we cannot guarantee the condition of any items left in the facility while boarding.
* Bordetella vaccine is like the flu shot (for humans) and does not immunize all dogs against all strains of canine cough. Top Dog makes no guarantees in regard to the Bordetella Vaccine.
* Dogs in the same family are welcome to room together, they must live in the same household. This is a safety policy- dogs that are not housed together on a daily basis can become reactive with each other when forced to do so in a confined-space boarding situation. If difficulties arise for dogs of the same family sharing the same kennel, we reserve the right to house them separately at the individual boarding rate.
* Care of Sick Boarders: We hope never happens, but if one of our boarders appears ill or if in our judgment your pet requires medical attention, Top Dog, in its sole discretion, may engage the services of a veterinarian or administer medicine, or special diet, or give other requisite attention to the pet and the expenses thereof shall be paid by the owner. I give my permission for any treatment deemed advisable by such veterinarian. If a problem rises, we will always try to rich you before taking any action. If we can’t contact you, we will contact your emergency contact to transport your pet. If in the event your emergency contact is unable to transport your pet, our staff will be happy to transport him/her for a **transport/staff fee (fee will be base of the location of the veterinarian or emergency veterinarian place).** **Please appoint a person who can make decisions, your emergency contact can help us make health care decisions for your pet.** Top Dog Owner’s Agreement asks for you to provide us one or more emergency contacts that are authorized to make decisions for your pet if you cannot be reached. We also ask that you provide us with the phone number where you can be reached if an emergency arises while you are away.
* All dogs must enter and exit our facility on a leash and in control of their guardians.
* Long term boarding requires payment up front for the first 14 days at the normal rate.  Daily discounted rates day 15 thru the end of the boarding month should be paid at the end of the boarding month. Then at the end of each boarding month thereafter.
* Cancellation Policy: If it is necessary to change or cancel your reservation, please notify us as soon as possible so that we may accommodate another pet owner.
* Payment is due in full at the time services are provided. Will be an additional Holidays surcharge for boarding per dog/night, additional to the nightly rates. This surcharge will be for major Holidays and helps cover the additional staff and work that is required to handle the large volume of dogs during this time. Our prices are listed and explained on our website as well are placed in the lobby of our facility.  It is your responsibility to make sure that you understand our charges prior to boarding your dog.
* Top Dog Policies, Procedures, Services and Rates may change from time to time. While we will attempt to notify you of these changes, it is ultimately your responsibility to check back on our website ([www.topdog4me.com](http://www.topdog4me.com)) regularly so that you are aware of our most current Policies, Procedures, Services and Rates. We reserve the right to refuse service to anyone at our sole discretion.

I agree to the above conditions as stated and are valid each time my dog (s) boards at Top Dog.

Owner Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2/17/19